

(Updated 2026) CONSTITUTION OF HINCKLEY OLYMPIC GYMNASTICS CLUB

1 TITLE

The “club” is required to act as an operational body to provide all programs and staff to meet the aims of The Charity 1073220, Hinckley Clarendon Sports and Community Association.

The name “**Hinckley Gymnastics Club**” shall be used for all entries into competitive pathway opportunities for teams and individual members, hereinafter referred to as ‘the Club’. Short title; to be known as Hinckley Gymnastics Club or HGC.

2 AIMS and RESPONSIBILITIES

- (a) To support The Charity 1073220 Hinckley Clarendon Sports and Community Association to provide and maintain programs and opportunities for all who share their premises.
- (b) To further develop and promote the competitive pathway of Gymnastics at all ages and levels of ability throughout Leicestershire, in particular Clarendon Park Gymnastics Centre and The Herewoode Academy gymnastics centre in Leicester (**hereinafter known as the area of benefit**).
- (c) To work in close co-operation with all official bodies involved in gymnastics, sport and recreation.
- (d) to borrow or raise or secure the payment of money for the purpose of or in connection with the Club’s aims.
- (e) to purchase or take on User Agreements, Lease any lands, buildings, machinery and other property whether real or personal necessary or convenient for the purpose of or in connection with the aims of The Charity.

3 MEMBERSHIP

- (a) Membership shall be open, irrespective of sex, sexual orientation, race, nationality, or political, religious or other opinion to:
 - (i) participating individuals aged sixteen years and over:
 - (a) those who live within the area of benefit, who shall be known as Full members.
 - (b) Those who live outside the area of benefit, shall be known as Associate Members
 - (ii) Those under 16 years whether living within or outside the area of benefit, shall be known as Associate Members and may be admitted to membership subject to such conditions as the Management Team may decide.
 - (iii) Associations and organizations, whether corporate or unincorporated, (and including branches of national or international organizations) which operate solely or in part within the areas of benefit; are voluntary or non-profit-distributing and which wish to support the objects of the Association, which shall be known as Affiliated Groups;
 - (iv) The Statutory Authorities in whose administrative area the area of benefit lies.

4 VOTING RIGHTS.

The following categories of full membership shall be able to vote at General Meetings of the Club.

- (a) participating Full Members, aged sixteen years and over currently subscribing.
- (b) those appointed or employed as coaching members.
- (c) Members Co-opted by the committee as valued contributors to the club outcomes.

In the case of equality of votes, the Club Chairman shall have a second or casting vote.

5 SUBSCRIPTIONS

Through the Club, the Management Team will collect subscriptions which represent a share of the cost of supplying not for profit venues and staff in accordance with The Charity 1073220.

The Club will apportion additional costs for the specialised coaching and training required or Sport Pathway competitions and events set annually by the Treasurer and the person appointed to control coaching, having been approved by the Management Team. These additional costs will be collected monthly in advance along with the subscription to the Charity required in the running and maintenance costs of the venue provisions.

An annual additional levy will be applied for the collection of subscriptions and allied technologies and compliances.

The collection of the combined Subscriptions shall be the responsibility of the Club using compliant technologies and special programs aligned with the safe management of data (ICO) and finance (HMRC) along with all other statutory legislation.

6 ANNUAL GENERAL MEETING.

- (a) The date of the Annual General Meeting will be in February of each year on a date decided by the Management Committee.
- (b) Public notice of the Annual General Meeting shall be given at least one month before that date.
- (c) Proposals for consideration by the Annual General Meeting shall be given in writing to the Management Team at least two weeks before the date of the meeting.
- (d) A Chairman's and Treasurer's Report shall be presented at each Annual General Meeting.

7 EXTRA-ORDINARY GENERAL MEETING.

Extra-ordinary General Meetings may be called by written request of at least 50% of the fully subscribing voting membership upon seven days notice.

8 HONORARY OFFICERS/MANAGEMENT OR EXECUTIVE COMMITTEE

- (a) The following honorary officers shall be elected at the Annual General Meeting to serve the Charity and The Club for a period of 12 months, thereupon they may offer themselves for re-election:-

	currently
Hon Chairman	Mr T Ford
Hon Auditor	L Belousova.
Acting Secretary	Mr I Bulyha (Operations Manager)
Acting Treasurer	Mr M Edwards (General manager)

The duties of WELFARE officer will be undertaken by The Charity through their Lead Welfare Officer then through a team of assistants.

These positions will run alongside or parallel with the **Management Team** which consists of 2 Trustees from the Charity, The Club General Manager and the Club Operations manager.

- (b) The Club committee shall consist of the above four Hon. officers (a above) and those elected members.
- (c) Voting of all meetings of the Club committee shall be by simple majority. In the case of equality of votes, the Chair of Trustees will have the responsibility to make the casting vote.
- (d) A quorum of the Club committee shall be 4 members.

9 GENERAL COMMITTEE

The Club Committee shall comprise those persons set out in item 8b and a minimum of 4 other members to be elected at the Annual General Meeting.

The Club committee has the power to co-opt members wherever necessary to their sub-committees.

Voting at all meetings shall be by simply majority except for article 13 of the Constitution. In the case of equality of votes within the sub-committee the Chairman of the sub-committee shall have a second or casting vote.

10 MANAGERS and STAFF

All Managers and Staff shall be appointed by The Charity Trustees to assist and advise on matters relating to the running of the Club.

11 ETHICS AND WELFARE OFFICER

- (a) The Ethics and Welfare Officer shall be appointed by The Charity Trustees to carry out the duties as required by the British Gymnastics Association (BGA). The Ethics and Welfare Officer can only be appointed following the completion of the relevant courses depicted by the BGA and the Ethics and Welfare Officer will be responsible for maintaining the required levels of qualifications to maintain the role.

12 COACHING POLICY COMMITTEE

- (a) The Coaching Policy Committee shall comprise all members (level 2 or above) who are on the Club's Coaching/teaching Register
- (b) The Chairman of the Coaching Policy Committee shall be the most senior person appointed to control coaching.
- (c) The Honorary Officers of the Club shall have the right to attend any meetings of the Coaching Policy Committee in a non-voting capacity.

- (d) Except in matters directly related to the performing and coaching of Olympic gymnastics, the Coaching Policy Committee shall not have the right to make independent decisions. Any subsequent matters, other than those directly related to the performing and coaching of activities, must be put before the Charity for approval.

13 COMMISSIONS

- (a) No person shall at any time be entitled to receive from the subscriptions any commission, percentage, dividend or similar payment.
- (b) No money or property of the Club or of any gain arising from its activities shall be applied otherwise than for the benefit of the Club as a whole.

14 ACCOUNTS

- a. Annual Statements of Account shall be presented to the Annual General Meeting having been independently calculated by person(s) appointed by The Charity.
- b. Any accounts opened or financial transactions undertaken on behalf of the Club shall require the signature of at least two of the Honorary Officers of the Club.
- c. The financial year shall run from 1st January to 31st December each year.

15 MANAGEMENT TEAM (MT)

- d. The MT shall appoint as required a person or persons to control program coaching and to act as advisor and maintain the Club's Coaching/Judges Register.
- e. The MT shall have the control of the finances of the Club, power to engage, control and dismiss Club servants and all such administrative power as may be necessary for properly carrying out the aims of the Club in accordance with the constitution.
- f. The MT shall have the power to deal with any business not legislated for in the Constitution.

16 AMENDMENTS

Amendments to the Constitution shall only be made at an Annual General Meeting or Extra-Ordinary General Meeting and shall be approved by a majority of two-thirds of the fully paid-up voting members present.

17 CORRESPONDENCE.

All correspondence to the Club shall be addressed to the Management Team.

18 DISSOLUTION

The Club shall not be dissolved except at an Extra-Ordinary General Meeting called only for that purpose. In the event of the Club being dissolved, any assets remaining after the satisfaction of all debts shall be donated to The Charity 1073220.

19 BYELAWS

The Charity is empowered to make, repeal and amend such byelaws as they may from time to time consider necessary for the well being of the Club, which byelaws, repeal and amendments shall have affect until otherwise determined by the General Committee or a general meeting.

20 CHARITY TRUSTEES/BOARD

The property of the Club shall be vested in up to four Charity Trustees who shall be appointed by the General Committee and the property of the Club shall be vested in them to be dealt with by them as the General Committee may from time to time direct by resolution (of which an entry in the Minute Book shall be conclusive evidence). The trustees at the date hereof are

Trevor John Campbell Low

Anthony Terence Ford

+ 2 awaiting induction.

All of whom shall be deemed to have been appointed in accordance with this clause. The Trustees shall be indemnified against risk and expense out of the Club property. Any Trustee or Trustees who guarantee and/or provide security in respect of any borrowing made by or for the benefit of the Club shall also be indemnified against risk and expense in respect thereof out of the Club property. The Trustees shall hold office until death or resignation or until the removal from office by the General Committee. Where, by reason of such death, resignation or removal it is necessary that a new Trustee or Trustees be appointed the Management Team shall nominate the person or persons to be appointed for the new Trustee or Trustees. For the purpose of giving effect to such nomination the Honorary Chairman of the Club is hereby nominated as the person to appoint new Trustees to the Club within the meaning of Section 36 of the Trustee Act of 1925, and he shall by deed duly appoint the person or persons so nominated by the General Committee.

21 CLUB PROPERTY

No member shall take away or permit to be taken away from the venues, under any pretence whatever, or shall injure or destroy any property of the Club.

22 ALL MEMBERS ARE BOUND BY THIS CONSTITUTION

Every member and all staff shall be bound by and submit to the constitution and byelaws of the Club and Charity.